

# Application for UQ Business Affiliate Staff Internet Access

Complete this application to request a new service or a change to your existing service.

**IMPORTANT:** A UQ Business Affiliation is an organisation using AAPT. These organisations don't have the same ABN as UQ and are therefore liable for GST on the below services.

## 1. APPLICANT DETAILS

<b>Title</b>	<b>Preferred Name</b>	<b>Account End Date</b>
<b>First Name</b>	<b>Organisational Unit</b>	
<b>Last Name</b>	<b>Additional Notes</b>	
<b>Employee/Student Number</b>		
<b>Telephone</b> (Business hours)		
<b>Date Of Birth</b>		

## 2. SELECT THE SERVICE REQUIRED

Please tick one box only:

- I wish to request a new service<sup>^</sup>  
 I wish to request a change to my existing service and my

UQ Sign in is: \_\_\_\_\_

Please indicate the required change/s:

- Change the UQ business affiliation to be billed for my service#  
 Cancel my account – Proceed to section 5  
 Upgrade / downgrade my service – Proceed to section 3

## 3. SELECT THE PRODUCTS REQUIRED

Products	Qty	Cost*
<input type="checkbox"/> <b>Staff Internet Medium service</b> - Includes email, national dial-up access, 10,000MB monthly download quota, 20MB disk space, static IP and wireless access.	N/A	\$66.00*
<input type="checkbox"/> <b>Staff Internet High service</b> - Includes email, national dial-up access, 30,000MB monthly download quota, 20MB disk space, static IP and wireless access.	N/A	\$330.00*
<input type="checkbox"/> <b>Email only service</b> – Includes email and 20MB disk space	N/A	\$29.70*
<input type="checkbox"/> VPN (Virtual Private Network)	N/A	\$13.20*
<input type="checkbox"/> 100MB Additional Disk Space		\$14.52* / 100MB

\*Prices quoted are per six months and include GST. Fees will be pro-rated.

## 4. EMAIL ADDRESS PREFERENCES

If you have requested a new service, please also provide two email address preferences below:

1<sup>st</sup> Preference

 @uq.edu.au

2<sup>nd</sup> Preference

 @uq.edu.au

## 5. YOUR AGREEMENT

The information I have provided is accurate to the best of my knowledge. By signing below, I confirm I have read and agree to the University of Queensland's Terms and Conditions for provision of Internet Services. ITS advises that clients should visit this web page <http://its.uq.edu.au/terms> on a regular basis to check for new versions of these terms and conditions which will apply upon posting to the web page.

- I am over 18 years of age.
- I agree to the information I have provided being used by ITS so as to provide me with the service I have applied for.

Signature

Date

## 6. AUTHORISATION & PAYMENT

This section must be completed and signed by the Head of Department or his/her authorised delegate. I agree that this applicant is entitled to use University network facilities and the UQ Business Affiliation# noted below will bear all costs of this account.

<b>Full name and position of department head/authorised delegate</b>	<b>Signature</b>
<b>UQ Business Affiliation to be billed#</b>	<b>Date</b>

**IMPORTANT:** 'Staff' and 'Staff Casual' accounts will automatically be billed to the employer as indicated in Aurion#.

<b>UQ Business Affiliation ABN</b>
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## SUBMIT COMPLETED APPLICATION WITH PAYMENT

### IN PERSON

Monday to Friday, 8:30am – 4:30pm  
 ITS Client Services  
 Level 2  
 Prentice Building No. 42  
 The University of Queensland  
 St Lucia campus

**FAX** (07) 334 66838

### MAIL

ITS Client Services  
 Level 2  
 Prentice Building No. 42  
 The University of Queensland  
 Brisbane QLD, 4072

### GENERAL ENQUIRIES

**Phone** (07) 336 56000

**Email** [accounts@its.uq.edu.au](mailto:accounts@its.uq.edu.au)

<b>OFFICE USE ONLY</b>	
Processed by: _____	Date: _____
Client ID: _____	Inv #: _____